

Colorado Calvert Academy

Minutes

March 9, 2011

6170 Lehman Drive, Suite 101, Colorado Springs CO

Conference call in number: 559-546-1000

The mission of the Colorado Calvert Academy State Charter School is to meet Colorado students in grades K-8 where they are academically, inspire and enable them to achieve at the highest academic level, foster their ability to integrate ideas and concepts across subject areas, and develop their character, curiosity, and commitment to life-long learning

Attendees: Laurie Duke, Walter Dandy, Ed Garner, Michael Poliakoff, Tonie Miller, Elizabeth Davis, Scott Moores, Gloria Julius, Maggie Nitzberg*, Dave Freeman**

Absent: Steve Brown, Emily Lozon, Brad Miller, Doug Herring and Chad Stephens.

*Maggie Nitzberg- CES Marketing Manager

**Dave Freeman – CES Director of Marketing

Meeting Convened at 10:06 AM MT

Approval of Minutes of February 9, 2011: Laurie asked for a motioned to approve the minutes, Ed made a motion to approve approved the minutes and Walter seconded.

Amendments to the Agenda: none

Public Comment: none

Finance Report: Elizabeth

- Elizabeth and Laurie met with Doug regarding the budget the notable areas of discussion were computers and budget adjustment.
 - Doug's budget predicated on 270 students
 - adjusted for kindergarten students –not receiving full PPR (250)
 - Governor Hickenlooper's proposal to state for budget cuts/political climate
 - Discussed staffing needs
 - full-time special ed person
 - 3% raise for staff

- Refurbished equipment: Scott
 - Conducting a P & L to determine feasibility ; will have more information at the next board meeting.
 - Would require parents to pack up reusable materials and send back to Calvert and in return the school would be given a credit.
 - Refurbishing the equipment could lower tuition costs and fees.
 - Per Scott, savings could be helpful, but probably would not impact budget

Administrator's Report: Elizabeth

- 100% third grade class completed reading portion of CSAP testing
- Next week full swing of CSAP testing
- Steamboat, Telluride, Lamar, Arvada, Durango, Ft Collins, Colorado Springs, Grand Junction testing sites. Several sites set up per Kerry and Elizabeth without any cost to the school – Pueblo School of the Arts and Devry in Colorado Springs.
- Must test 95% of students to make AYP- goal is 100% of students
- Last test is April 15th
- Cost \$225.00/contract for testing
- Total cost of CSAP testing approximately \$6000.00 (very rough estimate)
- Article about school in Ft Collins Coloradoan
- Current recruiting via online enrollment fairs
- Feb. 2- Gazette/Fresh Ink article about the school – Colorado Springs
- **Gifted and Talented Students**—began a program to identify gifted students and will develop a school program. CSI is very excited because Calvert is the first school to do this.
- Staff-wide Professional Development- put together by the league using grant money. Getting a reduced rate

Other Reports:

School Accountability Committee: none

CES: Scott

- received 250 inquiries about the school
- 50-60 applications in the last month
- 65% of current families have re-enrolled – equals approx. 85 students

Street Smart – Michael sits on board and requested packets of information to hand out. Elizabeth will send Michael the information

Action Items:

Officer Elections – Walter motioned and Ed seconded to keep Laurie as chair of the board. Michael motioned and Laurie seconded for all current board members to remain in their current positions until October 2011.

Old Business:

- **Computer Policy-** Elizabeth
 - researched how other virtual schools handle computer distribution
 - other schools don't own the computers- the ed. management company owns them
 - 3 notable school policies:
 - COVA- computers only to those who qualify for free/reduced fee lunches
 - GOAL – computers only to those who qualify for free/reduced school lunch – requires a \$50.00. Has a less than 10% loss when deposit is required and parameters have been followed.
 - Provost –moving to the policy of computers only for those that qualify for free/reduced lunches.
 - 16% of our current students qualify for free/reduced lunches – Elizabeth proposes that we move to a policy similar to those at COVA and GOAL.
 - Laurie: adding a statement to the policy about special requests/extenuating circumstances computers will be granted on a need-by-need basis at the discretion of the principal.
 - Elizabeth has mixed feelings about the deposit
 - Ed – how policy is explained may have an effect on the how the policy is received – i.e. – deposit used for clean up and repair.
 - Laurie- money returned when computer is returned – damage deposit
 - Laurie put forth a motion to change policy to include a \$50.00 damage deposit for each computer distributed. In addition, the computers would only be distributed to those who qualify for free/reduced lunches with a signed agreement.
 - Laurie: a clause would be included that states that computers would be available to those with extenuating circumstances on case-by-case basis at the discretion and the approval of the principal.
 - Laurie put forth the motion; Ed motioned to approval and all approved.
- **Principal Evaluation-** Board members to fill out and send to Laurie by next week.
- **Board Training modules-**
 - Walter, Ed and Michael need to complete all modules by end of April.
 - Completion of the modules is tied directly to the implementation grant and must be completed.

- New Business:
 - 2011 Strategic Planning Workshop/Board Retreat October 2011

- Board Communication:
 - SB 11-069 passed in House to have all EMOs posted on CDE website starting in 2012.
 - April 15- performance review of EMO
 - Elizabeth: CDE is looking closely at CCA as it is the first school to do a review
 - Laurie: to also do a review of Doug

Note of appreciation: Elizabeth appreciates the patience from CES and the board in reporting since the administration and staff are very busy with CSAP testing. Laurie- we appreciate all you and Kerry have done.

Next Meeting: April 13th 10:00AM

Meeting Adjourned: 11:10AM MT

Laurie Duke 4/13/11