

# Colorado Calvert Academy

## Minutes

Aug. 10, 2011

10:00am MDT

6170 S. Lehman Dr., Suite 101, Colorado Springs, CO

\* Toll Free Conference call-in number: 887-216-1555, Passcode 862006#

*The mission of the Colorado Calvert Academy State Charter School is to meet Colorado students in grades K-8 where they are academically, inspire and enable them to achieve at the highest academic level, foster their ability to integrate ideas and concepts across subject areas, and develop their character, curiosity, and commitment to life-long learning*

Call to Order: 10:05am

Roll Call:

Laurie Duke, Chair

Doug Hering, Financial

Walter Dandy, Vice Chair

Scott Moores, CES

Tonie Miller, Secretary

Steve Brown, CES

Ed Garner, Treasurer

Gloria Julius, CES

Michael Poliakoff, Director

Janice Gordon, CES

Chad Stephens, Director

Richard Rasmus, CES

Elizabeth Davis, CCA Principal

Maggie Nitzberg, CES

Brad Miller, Legal

Dave Freeman, CES

Steve Killian, CES

Approval of Minutes of July 13, 2011: motion by Michael 2<sup>nd</sup> by Walter. Minutes unanimously approved as submitted.

Amendments to the Agenda: none

Public Comment: none

Recognitions: none

## Reports:

Financial Statements (Doug): Doug is indicating with the current student count that 2011/2012 will be a break even year. July's financials reflect a break even situation. The biggest factor in the budget is student count at this point. Laurie asked if Doug has re-worked the budget for a lower student count—Doug indicates that he wants to work with Elizabeth and CES to determine what the adjusted student count should be. At the current numbers Doug estimates that the school would break even for the year. Doug will discuss situation with Elizabeth and work with Calvert to adjust their fees accordingly.

Administrator's Report (Elizabeth): Dashboard, etc.

Academic CSAP Scores. Michael asked if the 100% proficient and advanced in our 8<sup>th</sup> grade was something we could use for some advertising. Elizabeth indicated that she would ask Denise Mund at CDE if we could do that without violating FERPA laws.

Marketing: Radio supplement KKPK and KATC and KBIQ, Community Newspapers, KOA report (Thanks Chad) Michael brought up John Andrew's radio show "The Backbone America" in Colorado. <http://backboneamerica.net/> Scott indicated that he would have Steve investigate this.

CES : Steve Killian Radio supplement KKPK and KATC and KBIQ. Newspaper buy in 100 newspapers in Colorado in concert with Laurie's newspaper buy. (to run week of 08/08/11) CES is adding about 200 keywords to our strategy on Google Adwords and increasing a number of adwords.

## Action Items:

### Old Business:

Strategic Planning Workshop: Thursday, Nov. 3, 2011: Meeting space in the office at 6170 Lehman Drive for a work day. Kelly Grable from the League of Charter Schools. will be facilitator.

Review of Bylaws (Ed): Reminder that we need to begin this process.

Review of CES Service Agreement (Tonie): Reminder that we need to begin this process.

### New Business:

Revising budget to meet enrollment : Doug has addressed revising the budget.

Discuss CSI's new model (Performance Management Organization): Laurie encouraged the board to read the packet that was sent out regarding CSI's strategic plan.

New board member : Laurie wants to look at new parent pool for Board Members.

Executive Session:

Discussion of 2011-2012 bonus criteria for Elizabeth Davis

***Executive Session topics are limited by law to the following:***

- a. *Conferences with attorneys for the purpose of receiving legal advice, CRS 24-6-402(4)(b);*
- b. *Real or personal property purchase, lease or sale, CRS 24-6-402(4)(a);*
- c. *Confidential matters under state or federal law, such as student academic records, CRS 24-6-402(4)(c);*
- d. *Details of security arrangements, including defense against terrorism, CRS 24-6-402(4)(d);*
- e. *Negotiation strategy and instructing negotiators, i.e., contract negotiations, CRS 24-6-402(4)(e);*
- f. *Personnel matters (individual employees or groups of employees but not Board members; this provision also does not apply to discussions of personnel policies not personal to particular employees), CRS 24-6-402(4)(f)(I & II);*
- g. *Consideration of documents protected from disclosure under the Open Records Act, CRS 24-6-402(4)(g);*

*Discussion of individual students where the discussion would adversely affect the person or persons involved, CRS 24-6-402(4)(h).*

Board Communications:

Regional Training for UIP(Unified Improvement Plan)

Aug. 23 9-4 Penrose House, Colorado Springs \$50/person

Sept. 9 9-4 Pinnacle Charter School, Federal Heights \$50/person

Sept. 13 9-4 James Irwin School, Colo. Spr. \$50/person

Colorado Charter School Conference: Feb. 23-24, Broomfield Omni Interlocken Hotel

\$265(2-days)/\$165(1day), early bird rates, \$10 off each registration for 4 or more

Adjournment:

Respectfully Submitted:

Next Board Meeting: Wed. Aug. 10, 2011